



**BALTIMORE  
HOUSING**

SHEILA DIXON  
Mayor

PAUL T. GRAZIANO  
Executive Director, HABC  
Commissioner, HCD

January 12, 2009

Lorie A. Mayora  
Unit South Durham Homestead House, Inc.  
12 (12-14) South Durham  
Baltimore, Maryland 21231

**RE: Settlement of: 7 South Durham**

Dear Reverend Smith:

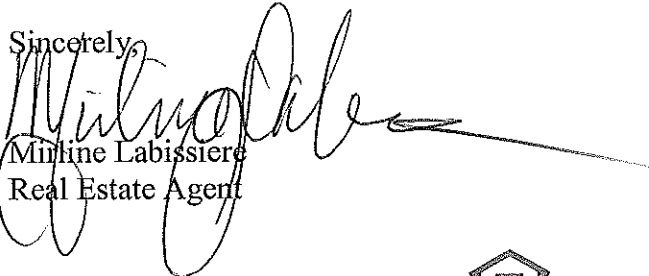
As you know, the Board of Estimates of Baltimore City approved the Land Disposition Agreement (LDA) to sell the above captioned properties on December 24, 2008. However, there are several steps that must be satisfied in order to proceed to settlement.

Below is a list of steps that need to be completed:

- **Title Company Contact Information.** Please provide me with the name and number of the title company you have chosen. I will contact them to coordinate an appropriate date and time for settlement.
- **Lien Abatement.** Your chosen title company should order the lien sheet and forward a copy to my attention at Baltimore Housing Authority, 417 E. Fayette Street, Baltimore MD 21202, Room.1024. Once the lien sheet has been received I will begin the process of abating outstanding liens so that clear title can be conveyed.
- **Deeds must be prepared.** Please note that I have attached a hardcopy version of the deed template. Your title company will also receive a copy. Deeds should be prepared by your title company and returned to me so that the appropriate signatures and approval from the Baltimore Housing Authority legal department can be obtained.
- **Verification of Financing.** Please provide an update of financing prior to scheduling of settlement date.

If you have any questions or concerns I can be reached at (443) 984-3137 or [Mirline.Labissiere@baltimorecity.gov](mailto:Mirline.Labissiere@baltimorecity.gov).

Sincerely,

  
Mirline Labissiere  
Real Estate Agent

